



APPLICATION FOR
ESTABLISHMENT OF
PRIVATE HIGHER EDUCATION INSTITUTION

A. Administrative Data:

1. Name of applicant:.....
2. Indicate whether the applicant is a local or foreign person:
.....
If foreign, indicate the country of origin:
3. Current employment (if applicable):
4. Place of employment:
5. Contact information of the applicant :
 - a) Postal address of applicant:
.....
.....
 - b) Work phone no:Mobile no:
 - c) Fax number:.....
 - d) E-mail address:.....

6. Official trading name and abbreviation (if applicable):.....
.....

Company registration number (if applicable):.....
.....

7. Particulars of authorized contact person(s) if different from above:

a) Name :.....

b) Postal address :.....

c) Work phone no:Mobile no:

d) Fax number:.....

e) E-mail address:.....

B. Institutional Data:

1. Objectives for the establishment of the institution:

.....
.....
.....

2. Proposed name/names for the institution(at least three):

a)

b)

c)

3. Proposed vision and mission statements of the institution:

.....
.....

E. Proposed academic programmes including the foundation year:

Name of programme(s)*	Duration of programme	System of study	Entrance requirements	Type of degree(s) offered	Total no. of credit hours/points	Language of instruction	degree – awarding Institution	Tuition fees

* Proposed name of colleges and the departments to be mentioned (if the institution is a university)

F. projected number of students and staff data:

programme	Projected number of students and staff by year				
	Foundation year	Year 1	Year 2	Year 3	Year 4
Total					
Academic/Administrative /Technical Staff					
Academic /Research staff					
Technical staff					
Administrative staff					
Total					

G. The expected financial cost of the project:

1. Project capital:.....

2. Sources of funding and percentage of each source:

.....
.....
.....

Attachments:

1	A letter of intent between the institution to be established in the Sultanate of Oman and the partner(s) institution, including in particular: academic partnership agreement, programmes to be offered, the purpose of partnership – the faculty role – the authority for conferring degrees – the titles of the wards; opportunities for the completion of programs of study abroad, and possibilities for academic exchange, and proposed quality assurance measures.
2	The academic manual of academic partner(s) institution
3	Curriculum Vita for all founders
4	A statement for the investors regarding their desire to implement the project, to guarantee it and to assume responsibility for follow-up.
5	Clarifies the founders' names, their investment percentages and their signings and pledged the non withdrawal from the project without the approval of the Higher Education Council

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Date of receipt of application:

Name of employee:

Signature: